

Zaventem 5-08-2026

To:

All EEF Member Federations
All EEF Stakeholders

Subject: Convocation of an Extraordinary General Assembly and the Annual Ordinary General Assembly

Dear Members and stakeholders,

In accordance with Article 17.1.(b) and 17.1.(a) of the Statutes of the European Equestrian Federation (EEF) the EEF board hereby convenes

1. Extraordinary General Assembly

Date: 22 September 2026

Venue: Hyatt Centric The Liberties Dublin, Ireland

Format: In-person meeting

Delegate Registration: 8:00-8:50 (Dublin time, UTC+1)

Opening of the Extraordinary General Assembly: 9:00 (Dublin time, UTC+1)

2. Annual Ordinary General Assembly

Date: 22 September 2026

Venue: Hyatt Centric The Liberties Dublin, Ireland

Format: In-person meeting

Delegate Registration: 8:00-8:50 (Dublin time, UTC+1)

Opening of the Ordinary General Assembly: immediately after the EGA but not before 9:30 (Dublin time, UTC+1), expected end 14:00

The following documents are attached to this convocation:

- Agenda of the Extraordinary General Assembly;
- Agenda of the Annual Ordinary General Assembly;
- Power of Authority form for both assemblies, which must be signed and sent to the EEF Secretary General in accordance with the requirements for participation and voting rights;

- Proposal for changes of Statutes
- Application form for candidates for the position of EEF President and Board member

All members have equal voting rights. Each member has one vote at the general assembly on all matters with the sole exception of sports-related matters

In order to participate in the General Assembly and exercise their voting rights, the President or Secretary General of each member federation must inform the Secretary General of the EEF, in writing, of the identity of their designated delegate. The Power of Authority form is attached to the letter. This notification must be received **no later than twenty-four (24) hours before** the start of the General Assembly.

The deadlines for submitting the Power of Authority form are 21 September 9:00 (Dublin time, UTC+1)

Proposed statutory changes

The financial year of the EEF runs from July of a year to June of the following year. The reason is that according to Belgian law an association must hold its annual General Assembly within six months of the end of its financial year. In the past EEF Members preferred to hold the GA in September / October rather than March / April.

This approach was convenient when was an organisation with a small budget and less activities. Nowadays EEF runs the Longines EEF Series (LES) and has a seven-digit budget. The financial year end in June has become complicated to manage for the Board, Secretary General and Audit and Compliance working group. An initial discussion about the change of the financial year to the calendar year – as it is current practise in most associations and companies – was held at the EGA 2025 in Frankfurt. The idea was generally welcomed by delegates and Board members.

As a result, the Board and the Audit and Compliance working group **suggest that EEF changes the financial year to a calendar year**. With regards to the date of the annual General Assembly EEF has various options to comply with Belgian law: EEF Members can choose whether they prefer to hold an in-person or an online GA between January and June of each year and if they wish to hold a second GA in September/October, e.g. to discuss the budget for the following year and prepare for the FEI GA.

To align with the calendar year, a shortened financial year from 07/2026 to 12/2026 or a prolonged financial year of 18 months from 07/2026 to 12/2027 is necessary. After consulting the Audit and Compliance working group, the EEF lawyer and auditors the Board proposes a one-time financial year of 18 months (07/2026 – 12/2027) as “transitory” financial year. This avoids having a costly year-end closing, audit and approval process for the short period of only six months in 2026.

The proposed changes are as follows, **marked in yellow**:

Section 7. Accounting

Article 29. Accounting

§ 1.a Until June 30, 2026, the financial year begins on July 1 and ends on June 30 of each calendar year.

§ 1.b Transitory provision: The financial year 2026/2027 begins on July 1, 2026, and ends on December 31, 2027.

§ 1.c As of 2028 the financial year begins on January 1 and ends on December 31 of each calendar year.

Positions open for election

The following EEF Board positions will be elected for a full term of four years (2026–2030):

- President
- Three (3) Ordinary Directors (Board Members)

As previously communicated, the terms of Alan Andabaka, Elisabeth Max-Theurer and Soenke Lauterbach are coming to an end. All three are eligible for re-election.

Eligibility and nomination requirements

In accordance with Article 21 of the EEF Statutes:

- Each candidate must have the written support of his or her National Equestrian Federation (with the exception of a candidate for the athletes' representative position, if applicable, who must be supported by at least one of the EEF-associated athletes' representative associations).
- A National Equestrian Federation may support only one candidate.
- The Board aims to be gender-diverse at all times, and no more than one director may come from the same National Equestrian Federation (with the exception of the athletes' representative).

Application documents

Attached to this letter, please find:

- the EEF President / Ordinary Director (Board member) Application Form;
- Annex I – Non-Disclosure of Confidential Information;
- Annex II – Potential Conflict of Interest Disclosure Statement.

Candidates are requested to complete and sign the Application Form together with both annexes, and to submit them – together with the written letter of support from their National Equestrian Federation – to the EEF Secretariat.

Deadline for applications

In accordance with Article 21 §3 of the EEF Statutes, complete applications must be received by the EEF Secretariat no later than **7 September 2026** (14 days prior to the General Assembly). Applications received after this deadline cannot be considered.

Please submit applications by e-mail to secretarygeneral@euroequestrian.eu.

Election procedure

Elections will be held during the General Assembly on 22 September 2026, starting with the President, followed by the Board Members, in accordance with Article 21 of the EEF Statutes.

The election of the President

If there are several candidates for a particular title position and no candidate obtains the required majority of two thirds of the votes in the first ballot, the candidate with the lowest number of votes will be removed from the list of candidates and a subsequent ballot will be held. This procedure is repeated until a candidate obtains the required majority.

If several ballots are required, a simple majority from the third ballot is sufficient, or already in the second ballot if only one or two candidates were left after the first ballot.

The elections are held by secret ballot if one of the members so proposes. In contested elections, the ballot is always secret.

The election of the Ordinary directors

A simple majority of the votes of the members is sufficient for the appointment of the ordinary directors other than the president and the first vice president.

If there are several candidates for a given mandate and no candidate obtains the required majority in the first ballot, the candidate with the lowest number of votes will be removed from the list of candidates and a subsequent ballot will be held. This procedure is repeated until a candidate obtains the required majority.

The elections are held by secret ballot if one of the members so proposes. In contested elections, the ballot is always secret.

The remaining annexes will be sent in due time.

Should you have any questions regarding the General Assembly, delegate registration, or the nomination and election process, please do not hesitate to contact the EEF Secretary General secretarygeneral@euroequestrian.eu.

We thank you for your attention and look forward to your participation.

Yours sincerely,



Teodor Sheytanov
EEF Secretary General
European Equestrian Federation

Cc: EEF Board