



JOB DESCRIPTION

EEF 1st VICE-PRESIDENT

STATUTORY POSITION

EEF 1st Vice-President

and thereby EEF Board Member and EEF Representative in the FEI Board.

The EEF is a NF members-organization and as such is primarily representing its member NFs and their interests and concerns in all fora and governing bodies. The 1st Vice-President, both in his/her function in the EEF, as well as in the FEI Board representing the EEF as a FEI Continental Group, is institutionally empowered by and accountable to the EEF and its member NFs. The 1st Vice-President will be, together with the President, the voice of the EEF members in the FEI.

TERM

The term will begin at the close of the General Assembly (GA) at which the 1st Vice President has been elected and remain in office for a period of four years until the fourth GA, unless he/she resigns, is dismissed by the GA or cease to act as 1st Vice President for any other reason.

PRIMARY POLICY RESPONSIBILITY

- On instruction of the President to represent the President at competitions and meetings;
- In the permanent absence of the President to take on the Presidential responsibilities until the following General Assembly;
- In the temporary absence of the President, to take on the Presidential responsibilities, as directed by the President;
- The President together with the 1st Vice-President are the representatives of the EEF in the FEI Bureau
- To attend Board Meetings;
- To develop policy plans, when tasked by the President, for inclusion in Board Meetings.



KEY RESPONSIBILITIES

- Overview the general strategy, business and sport policy of the EEF as approved by the EEF Board
- Monitor the performance of the EEF Office organization.
- Recommend the budget for approval by the GA;
- Monitor the implementation of the Resolutions of the GA through the EEF office organization.
- Consider and when appropriate approve proposals of Working Groups (WG);
- Appoint candidates as members of temporary Working Groups;
- To establish the Regulations governing the internal organisation and functioning of the EEF Board, HQ and Committees and any amendments thereto;
- To deal with matters of common interest of the NFs in the EEF and to bring them, when agreed by the EEF Board, to the attention of the FEI Board;
- Guide the EEF office in advising and informing NFs on all FEI matters, including after Board meetings and General Assemblies;
- To act as mediator in case of conflict within the EEF;
- Direct the EEF office in the search for new sponsors;